



Oxford's Independent Business School

Magna Carta College

Academic Board Terms of Reference

The Role of Academic Board

To ensure the delivery of higher education within Magna Carta College in accordance with the requirements of partner awarding bodies, relevant legislation and external benchmarks relating to the delivery of Higher Education within the UK, including the UK Quality Code and associated guidance as defined by the Quality Assurance Agency for Higher Education (QAA). Academic Board should be scheduled at least three times each academic year.

Composition

Chair: CEO & Dean

Secretary nominated by the chair

Registrar

Chairman and Finance Controller

Director of Development

MCC IT Consultant

Vice Dean

Two external members with experience of UK Higher Education

Up to two other members co-opted by the board

Terms of reference for Academic Board are as follows:

- a) To promote and enhance effective student learning, teaching and scholarship in relation to all Higher Education programmes delivered by Magna Carta College.
- b) To advise the CEO & Dean and Board of Directors on the development of Magna Carta College's academic activities and the resources needed to support these activities.
- c) To ensure the compliance with the awarding bodies and their regulations and policies for the granting, conferment, assessment and evidencing of attainment.

Suite 1 and 10 Innovation House, John Smith Drive, Oxford OX4 2JY

Company Registration No: 08334025

VAT No: 206690021



Oxford's Independent Business School

- d) To establish and keep under review policies and procedures on matters relating to the admission of students, teaching, curriculum content, assessment and examination of the academic performance of students, subject to the requirements of awarding bodies.
- e) To determine, and to keep under review, procedures whereby students may complain about matters which they feel affect the quality of their learning opportunities.
- f) To establish policies for the management of risk to academic standards and quality, and to receive regular reports on academic standards and quality
- g) To establish and maintain such other sub- committees as it deems appropriate
- h) To establish regular arrangements for the review of the Board's terms of reference, composition and effectiveness.
- i) To advise on such other matters as the Board of Directors of Magna Carta College may refer to the Academic Board.

