



Oxford's Independent Business School

Magna Carta College

Teaching and Learning Committee Terms of Reference

The Role of the Teaching and Learning Committee

The Learning and Teaching Committee is a sub-committee of Academic Board responsible for:

1. Promoting innovation in learning, teaching and assessment and the dissemination of good practice.
2. Monitoring the process by which learning material is developed and maintained.
3. Advising Academic Board on the regulatory infrastructure as it relates to learning, teaching and assessment.
4. Identifying staff development needs to enhance the quality of learning, teaching and assessment, academic guidance and learner support.

The Teaching and Learning Committee should be scheduled at least three times each academic year.

Composition

Chair (appointed by Chair of Academic Board from existing Academic Board members)

Secretary nominated by the chair

Registrar

MCC IT Consultant

Vice Dean

Two members of the teaching team

A student representative



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Terms of reference for teaching and learning committee are as follows:

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- b) Monitoring the process by which learning material is developed and maintained.
- c) Advising Academic Board on the regulatory infrastructure as it relates to learning teaching and assessment.
- d) Identifying staff development needs to enhance the quality of learning, teaching and assessment, academic guidance and learner support.

